

**GUIDELINES FOR REQUESTING
EXTENSIONS OF SCHEDULING ORDER DEADLINES
Chambers of Chief United States District Judge Scott L. Palk**

1. The Court requires compliance with Fed. R. Civ. P. 16(b)(4).
2. Requests should address the specific efforts undertaken to date to move the case forward, including the discovery conducted and the discovery which remains.
3. Generalized assertions or conclusory statements that “settlement negotiations are underway” or “ongoing” will not suffice.
4. Requests should be filed sufficiently in advance of the deadline so as to allow the Court to rule on the request prior to the expiration of the deadline. Requests submitted on the same day as the deadline for which the extension is sought are highly disfavored and should be avoided absent exceptional circumstances.