
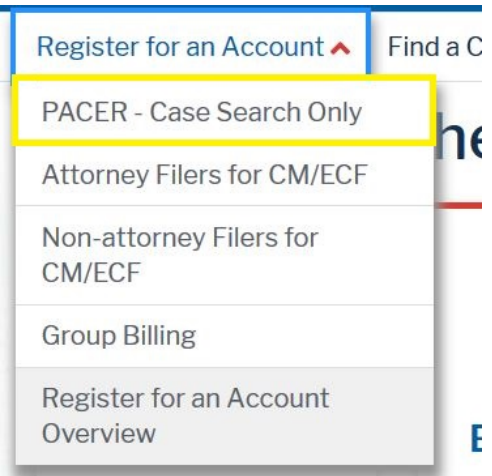
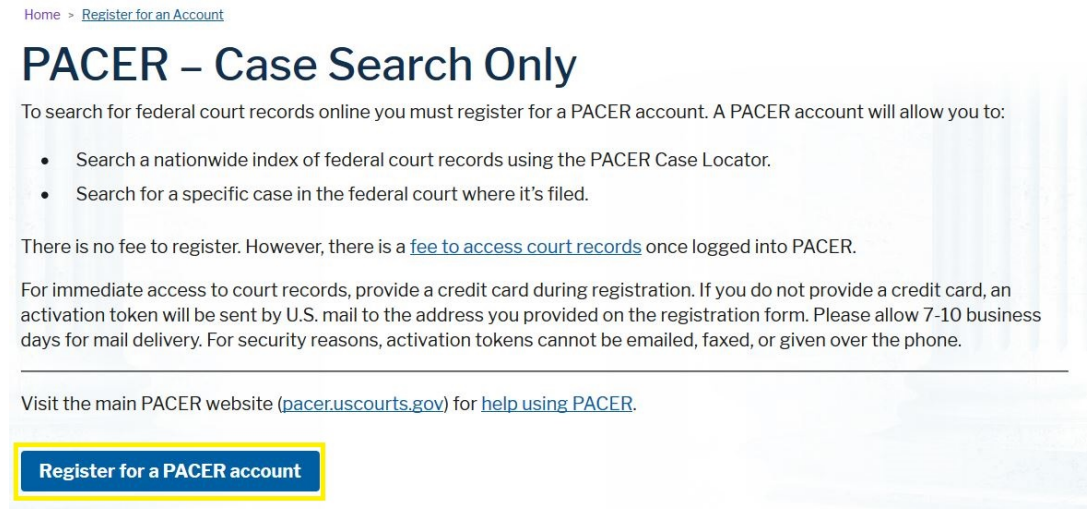


Register for a NEW PACER Account

All filers must have an individual PACER account to file in NextGen CM/ECF. Follow the steps below if you do not have a PACER account or share an account with others in your law firm.

STEP	ACTION
1	Open a web browser and navigate to www.pacer.gov .
2	Click Register for an Account from the menu bar. 
3	Select PACER-Case Search Only :  Then click Register for a PACER account . 

4 Enter the required information in the registration form (designated by a red asterisk “*”). In the User Type filed, choose **INDIVIDUAL****. Click Next.

* Required Information

Prefix Select Prefix

First Name * John

Middle Name Q.

Last Name * Public

Generation Select Generation

Suffix Select Suffix

Date of Birth *

Email * john.q.public@yourdomain.com

Confirm Email * john.q.public@yourdomain.com

User Type * INDIVIDUAL

Next Reset Cancel

** If you work for a government agency, please make the appropriate selection under “Government Accounts” instead of selecting an individual account.

5 Create a Username and Password and select Security Questions. Click **Next**.

PACER - Case Search Only Registration

User Information

* Required Information

Generate Username Check Username Available

Username *

Password *

Confirm Password *

Security Question 1 * Select a Question

Security Answer 1 *

Security Question 2 * Select a Question

Security Answer 2 *

Next Back Reset Cancel

6	<p>Enter payment information if desired. <u>Providing a credit card is optional</u>. If you would like to register without providing a credit card, click Next without entering any information on this screen.</p> <p>NOTE: If you submit your registration request without providing a credit card, you will not be able to immediately access PACER. You will receive an activation code by U.S. mail in 7-10 business days.</p>
7	<p>Read and acknowledge the policies and procedures.</p> <div data-bbox="310 495 1369 1461" style="border: 1px solid #ccc; padding: 10px;"> <p>PACER - Case Search Only Registration</p> <p>Acknowledgment of Policies and Procedures</p> <p>There is no registration fee. However, the Judicial Conference of the United States has established a fee for access to information in PACER. All registered users will be charged as follows:</p> <ul style="list-style-type: none"> • Use of the PACER system will generate a \$.10 per-page charge. • Audio files of court hearings retrieved via PACER will generate a \$2.40 per-file charge. <p>Acknowledgment of Policies and Procedures I understand that:</p> <ul style="list-style-type: none"> • There is a charge for accessing information in PACER. See the Fee Information section above. PACER provides electronic access to case information in U.S. federal courts. By registering for a PACER account, I assume responsibility for all fees incurred through the usage of this account. • Certain accounts may be designated, under Judicial Conference policy, as exempt <p>Click here to download a printable version of the Policies and Procedures</p> <p>* Required Information</p> <p><input checked="" type="checkbox"/> Click here to acknowledge you have read and understand the policies and procedures listed above. *</p> <p>If you did not complete the CREDIT CARD INFORMATION, you will receive instructions at the address entered on the personal information page with your activation code by US Mail in 7-10 business days. If you have any questions, call the PACER Service Center at (800) 676-6856.</p> <p style="text-align: center;"> <input type="button" value="Submit"/> <input type="button" value="Back"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/> </p> </div>
8	<p>You will receive a confirmation page when your registration is complete.</p> <div data-bbox="277 1602 1390 1772" style="border: 1px solid #ccc; padding: 10px; text-align: center;"> <p>PACER - Case Search Only Registration</p> <p>Thank you for registering with the PACER Service Center!</p> <p>Thank you for registering.</p> </div>
9	<p>For questions, please contact PACER at 1-800-676-6856.</p>