

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OKLAHOMA

FILED

SEP 29 2025

In re:

UPDATED POLICIES AND )  
PROCEDURES FOR SEALED )  
DOCUMENTS AND ACCESS THERETO. )

G.O. 25-7

JOAN KANE, CLERK  
U.S. DIST. COURT, WESTERN DIST. OKLA.  
BY                     , DEPUTY

ORDER

WHEREAS a recent escalation in cyberattacks on the CM/ECF systems of federal courts requires the implementation of new procedures for the storage and management of sealed documents, IT IS HEREBY ORDERED that, effective immediately, and until such time as the court orders otherwise,

1. General Order 25-5, entered August 8, 2025, is VACATED.
2. In light of changes to the CM/ECF system, counsel and pro se litigants with electronic filing privileges may resume filing sealed documents in CM/ECF.
3. Sealed documents will not, however, be accessible or viewable by electronic means, although parties will continue to receive notices of electronic filing when such documents are filed in their case.<sup>1</sup>
4. Because sealed documents filed in CM/ECF will not be accessible or viewable electronically, service of those documents cannot be accomplished through CM/ECF. Parties must serve sealed documents by other appropriate means as provided by the Federal Rules of Civil and Criminal Procedure. The court will

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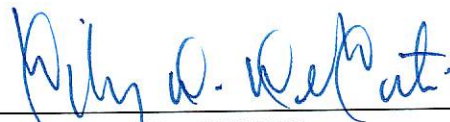
<sup>1</sup> CM/ECF automatically restricts certain documents in Social Security and immigration cases. These documents will remain accessible and viewable by the parties by electronic means. Additionally, certain filings will not generate a notice of electronic filing, specifically, the non-filing party will not receive notice of an ex parte filing, no party will receive notice in a sealed case, and only the government and relevant defendant(s) in a criminal case will receive notice of sealed filings.

serve sealed orders or sealed Court-issued notices in paper by mail.<sup>2</sup>

5. If service of a motion or response, to which a response or reply may be filed, is completed by mail as reflected in the certificate of service, three days shall be added to the response or reply time under Local Rule 7.1(g) and (h).
6. Because sealed documents filed in CM/ECF are no longer accessible or viewable electronically, a party with the right to access a sealed document in a case who requires a copy of a sealed document must contact the clerk's office to request a paper copy.
7. Sealed documents that are defined as Highly Sensitive Documents (HSDs) will continue to be subject to the court's HSD procedures as set forth in General Order 24-2, available at [www.okwd.uscourts.gov](http://www.okwd.uscourts.gov).
8. Any questions about the filing of and access to sealed documents should be directed to the clerk's office at (405) 609-5555.

This Order supersedes all inconsistent prior court orders, or inconsistent provisions in the Electronic Filing Policies and Procedures Manual, and in the Local Civil and Criminal Rules.

**IT IS SO ORDERED** this 29 day of September 2025.



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TIMOTHY D. DeGIUSTI  
CHIEF UNITED STATES DISTRICT JUDGE

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<sup>2</sup> By written agreement, the Clerk will serve certain orders and judgments on the U.S. Attorney's Office for the Western District of Oklahoma and the Federal Public Defender's Office via delivery to agency boxes located in the Western District of Oklahoma's Clerk's Office.