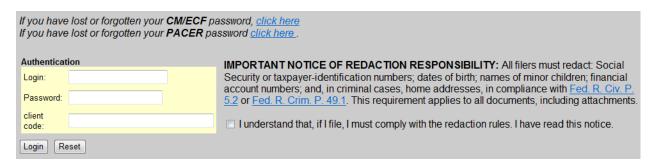# Lost Password Instructions

The Lost Password feature will only work if the email address on file for you is correct. If the primary email address for your account is incorrect, you will need to call the ECF helpdesk at 405-609-5555 or 888-609-6593.

1. Open the CM/ECF login page. https://ecf.okwd.uscourts.gov/cgi-bin/login.pl

2. Select "click here."

3. Enter your login ID or primary email address associated with your account and type the "Captcha" word provided and "Submit."

4. An email will be sent to the primary email address associated with your account.

Notice

This is a **Restricted Web Site** for Official Court Business only. All activities and access attempts are logged. Unsanctioned use is subject to prosecution under Title 18 of the U.S. Code. Some examples of unsanctioned use include unauthorized entry, unapproved use, or any attempt to circumvent access controls.

E-Mail has been sent from okwd_ecf_notice@okwd.uscourts.gov.

Your pasword change request has been processed. An email containing a URL was sent to the email address of **karen_worth@okwd.uscourts.gov.** Please click on the URL in the email message to change your CM/ECF password. If you do not find the email in your spam email box or your inbox in 10 minutes, please contact the U.S. District Court in the Western District of Oklahoma[TEST] at 405-609-5555.

5. Open the email and select the link.

```
This e-mail was sent the to address of record,
karen_worth@okwd.uscourts.gov, for the CM/ECF account "attorney1".


This message was sent in response to a request to change your password.
Select the URL below to complete the process.  Note: Passwords must be at
least 8 characters, and must contain both uppercase and lowercase letters
and at least one digit or special character.


If you did not make this request, please delete this e-mail.
The password will remain unchanged.


To reset your CM/ECF password (account "attorney1"), use this URL:


  https://ecf-test.okwd.uscourts.gov/cgi-bin/lostPassword_mdb.pl?key=wgd9W54yPmMFtvDL8ZQB


Please note: Unconfirmed requests are removed after 24 hours. Please visit the URL within
24 hours of receiving this message.
```

6. Enter your login and your new password. Confirm the password and "Submit."

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Enter your login ID here and click on "Submit":

Requirements: **Passwords must have at least 8 characters, both uppercase and lowercase letters, and at least one digit.**

ECF ID: attorney1

Password: ●●●●●●●●●   Confirm Password: ●●●●●●●●●

Submit   Reset

7. If you were successful, you will receive the following notice. To login, select the link.

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..Check 1: OK. The passwords match.
..Check 2: OK. The password size is 9.
..Check 3: OK. The password has a number in it.
..Check 4: OK. The password has an upper and lower case character in it.
..Check 5: OK. The user is the same as the key....
Updating your password....

Your password has been changed and the new password is now active.
You can now login by clicking here.